

Changing your Main Greeting

Open an Internet Browser and enter system IP address in browsers address bar.

Example: [Http://192.168.0.254:8080](http://192.168.0.254:8080) Ask A2z Pro for your IP Information

Enter user name and password.

Example: User: admin Password: A43zt9Abz1

1= click on PBX icon at the top of screen

1=On the left panel choose: Audio Settings

3=Click on Custom Prompts

2=Choose greeting to change and click RECORD AGAIN button and click OK to record over existing prompt.

3=Choose EXTENSION from drop down box for the system to call you and click RECORD button.

4=Record your new message.

To listen repeat steps above but choose the PLAY button instead of RECORD button.

When finished click APPLY CHANGES button at the right hand top of screen if applicable and then LOGOUT button at the right hand top of screen and close browser.